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**GAS RATE NO. A6**

**COLLECTION SERVICE**

**APPLICABILITY:**

This rate is applicable to 3<sup>rd</sup> Party Suppliers providing gas supply services to Supplier Groups or Supplier Pools of End-Use Customers, and who have elected a Collection Service applicable for all of their End-Use Customers in accordance with the Utility's requirements.

**SPECIAL PROVISIONS:**

Incorporated herein, and made part of this Gas Rate No. A6, are the Terms and Conditions for Gas Service, as amended from time to time. Capitalized terms in this rate schedule are defined in the Terms and Conditions for Gas Service.

**COLLECTION SERVICES AND FEES:**

The Utility shall provide the following types of services to applicable 3<sup>rd</sup> Party Suppliers for all of their End-Use Customers:

**Collection Letters**

A Citizens Gas employee will send a collection letter to an End-Use Customer, any time from 18-42 days following bill issuance, to request full payment of a past due bill for gas supply service provided by a 3<sup>rd</sup> Party Supplier. The letter will also include payment location instructions. A fee is assessed for each letter, regardless of the outcome of the letter. Any payment for gas supply services made by the End-Use Customer in response to the collection letter will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance. The applicable fee is as follows:

**\$.70 Per Letter**

**Outbound Telephone Collection Calls**

A Citizens Gas employee will make a telephone call to an End-Use Customer, any time from 18-42 days following bill issuance, to request full payment of a past due bill for gas supply service provided by a 3<sup>rd</sup> Party Supplier. If the End-Use Customer is not available, a message will be left on an answering machine, or with a responsible party, including payment location instructions. A fee is assessed for each telephone call, regardless of the outcome of the call. Any payment for gas supply services made by the End-Use Customer in response to the telephone collection call will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance. The applicable fee is as follows:

**\$1.00 Per Telephone Collection Call**

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**GAS RATE NO. A6 – COLLECTION SERVICE (Cont'd)**

**End-Use Customer Premise Collection Visits**

A uniformed Citizens Gas employee will visit the End-Use Customer's premise, any time after 43 days following the bill issuance, to request full payment of a past due bill for gas supply service provided by a 3<sup>rd</sup> Party Supplier. If the End-Use Customer is not available, a payment demand notice will be left at the premise, including payment location instructions. A fee is assessed for each premise visit, regardless of the outcome of the visit. Any payment made for gas supply services by the End-Use Customer in response to the collection visit will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance. The applicable fee is as follows:

**\$14.50 Per Premise Collection Visit**

**Payment Arrangements**

A Citizens Gas employee will make a telephone call to an End-Use Customer, any time from 18-60 days following bill issuance, to request full payment of a past due bill for Gas Supply service provided by a 3<sup>rd</sup> Party Supplier. If the End-Use Customer is unable to pay, the employee will temporarily extend additional credit to the customer in return for a promise to pay according to a designated plan, based on Utility credit guidelines as may be amended from time to time. A fee is assessed for each payment arrangement, regardless of the outcome of the plan. Payments for gas supply services made by the End-Use Customer in accordance with the arrangements will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance.

**\$12.00 per Payment Arrangement**

**Legal Recovery Coordination**

A Citizens Gas employee will coordinate legal recovery, no sooner than 60 days following bill issuance, to collect full payment of a past due bill for Gas Supply service provided by a 3<sup>rd</sup> Party Supplier. Legal recovery includes account assignment to an attorney and periodic monitoring and updates. A fee is assessed for each occurrence of legal recovery coordination plus court costs and attorney fees, regardless of the outcome of the coordination. The appropriate portion of payments for gas supply services made by the End-Use Customer will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance.

**\$8.00 Per Legal Recovery Coordination**

**GAS RATE NO. A6 – COLLECTION SERVICE (Cont'd)**

**Purchase of Accounts Receivable**

Citizens Gas will purchase receivables from 3<sup>rd</sup> Party Suppliers, and take on responsibility to collect full payment of a bill for gas supply service provided by a 3<sup>rd</sup> Party Supplier, not including disputed amounts. A fee, negotiated between the 3<sup>rd</sup> Party Supplier and the Utility, is subtracted from the outstanding receivable, and payment will be remitted to the 3<sup>rd</sup> Party Supplier in the next weekly remittance.

**BILLING:**

Collection Service charges will be billed to 3<sup>rd</sup> Party Suppliers at month end.